

**PARKS AND RECREATION COMMISSION REGULAR MEETING
WEDNESDAY, FEBRUARY 27, 2019
COMMUNITY AUDITORIUM CONFERENCE ROOM
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1) ROLL CALL:

- a) Commissioners – Ralph Brown, Kenneth Cobleigh, Tammi McLaughlin, Howard Sullivan, Susan Taylor and Paul Waterstreet. Absent: Brad Bafaro, Mackenzie Johnston Carey and Glenn VanBlarcom.
- b) Council Liaison – Malynda Wenzl
- c) Staff – Matt Baum and Tom Gamble

2) CITIZEN COMMUNICATIONS: None

3) APPROVAL OF MINUTES: The minutes of the January 16, 2019 meeting were approved.

4) ADDITION/DELETIONS: None

5) OLD BUSINESS:

a) Rogers Park Update

- i) There has been lots of interest in the project and we will be opening bids for the restroom portion tomorrow.
- i) The prefab restroom will be done soon.
- ii) The rest of this phase includes pulling utilities, the cement pad for the restroom, sidewalk, bench and a bike rack.
- ii) The Forest Grove Foundation will be transferring locally raised funds for Anna and Abby's Yard to the City.
- iii) Harpers Playground has applied for 20 different grants and is waiting to hear the results.
- iv) The construction documents should be 100% completed by next week.
- v) A storm water plan and a drainage plan (Clean Water Services) will need to be in place before the rest of the project goes out to bid.
- vi) Work should start the first of June and be completed by October 20.
- vii) The wood/tree design elements are still being worked on.
 - i) The biggest piece will remain intact with a walk through arch with stained glass inserts and another 35 foot long section will become a climbing piece.
- viii) Part of the project will be the tennis/pickle ball courts.

b) Volunteer of the Year Nominations and Selection Discussion

- i) There were several worthy nominations and after a discussion the Commission voted on an individual and a project as Volunteers of the Year.
- ii) They will be recognized at the City Council meeting on April 8 at 7:00 p.m.

6) NEW BUSINESS:

a) R.F.P. Park Design/Aquatics Study

- i) Place was awarded the contract to study North Lincoln, A.T. Smith House, Stites Property and aquatic water space.
- ii) Place has worked in our community and is known for their creativity and ideas. It will be a fresh set of eyes on our facilities.
- iii) The park portion will begin today.
- iv) The Aquatic Center needs analysis will be done by Councilman Hunsacker.

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7) COMMISSIONER'S REPORTS:

a) Howard:

- i) "Stars In The Grove" was very successful and featured diverse talent with participants from 7 to 70 years old. They raised \$2300 which will be donated to the "Theater In The Grove".

b) Susan:

- i) "Peace Village" will take place in August for 30 middle school children. It is a weeklong program that will deal with peace and conflict resolution.

c) Tammi:

- i) OSAA is looking at lacrosse as a sport to sanction. It would be a spring sport with teams for both boys and girls.

d) Paul:

- i) The swimming district meet was reduced to one day because of weather. The Forest Grove girls placed second and the boys placed sixth. The number of 6A swimmers qualifying for State finals was reduced to the top 9 this year, instead of 18 qualifying and 12 returning for finals as in years past.

8) COUNCIL LIAISON REPORT:

a) Malynda:

- i) Nothing has been happening on the Boards & Commission revisions, but hopefully soon.
- ii) In February the Council will be determining their goals and objectives. They will decide on their action items at the March 8 meeting.
- iii) Community Enhancement Projects (CEP's) grant application will be out soon. Presentations will be made on April 18.
- iv) Budget information will be submitted on April 11 and budget meetings will start in May.

9) STAFF REPORTS:

a) Matt:

- i) This weekend "Friends of Trees" will be planting about 100 plants and 50 oak trees at the Stites Property along the seasonal waterway. This will be a nice addition and jumpstart to the project. If there are shrubs left over they will be planted at the North Entrance.
- ii) The Forestry Commission decided to install 6 bigger oak trees (nursery stock) at Reuters Farm. The parks crew will dig the holes and provide watering bags.
- iii) The public doesn't like to see trees come down, but we plant more than we cut.
- iv) "A" Street irrigation has been figured out for the hanging baskets by Jessie Quinn.
- v) We have finalized the type of light fixtures and picnic shelter that will be installed at Rogers Park.
- vi) Pacific University has a new Facilities Manager, her name is Kira and she is very knowledgeable and so far great to work with.
- vii) There is a new contractor working on the "B" Street trail. The section from the footbridge to the trailhead will be closed for about a month in August.
- viii) We are ready for Spring!

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b) Tom:

- i) We will be taking a look at the trees in Rogers Park before the project begins and trimming will happen to reduce the weight in trees if necessary.
 - ii) Budget season has begun. Our work plan comes from our Master Plan and the Council objective is for us to instigate elements of the Master Plan, since all the effort has already gone into it.
 - iii) The budget for the pool will include the refinishing of the pool deck and locker room floors.
 - iv) One item not in the Master Plan is to determine a site for a Veterans Memorial Park.
- Paul brought up the application for the C.E.P. grants and the commission voted to submit an application to purchase more park entrance signs.

10) ANNOUNCEMENT OF NEXT MEETING: The next meeting will be Wednesday, March 20 at 7:00 a.m.

11) ADJOURNMENT: The meeting was adjourned at 8:35 a.m.